Date: 22.03.2023

From:

Dean, Academics
Bikaner Technical University, Bikaner

To: _____

_____

Request for Quotation (RFQ)

Reference No.: RFQ-2022-23/2693

Subject: **Request for Quotation for maintenance and updating of web based affiliation portal of BTU as per recent APH of AICTE**.

Dear Bidder,

Bikaner Technical University (BTU), Bikaner invites quotation under Rajasthan Transparency in Public Procurement Act, 2012 & Rules, 2013 for supply of following goods from experienced, technically and financially sound & reputed suppliers.

Technical Specifications

S.No.	Scope of Work	Duration of Work	Total Price (Excluding Tax)
1.	**Part (a)** **The Affiliation Process Work** **Work of affiliation form as per AICTE APH:** 1. To design a web page for online institute affiliation form containing following details / as instructed by the office: Institute Details, Application Details, Payment Details, Details about Parent Organization & Contact Person, Land & Other Land Details, Building & Other Building Details, Details of the existing courses also about Closure / Variation in intake / Continuation of approval, About Program and course, Instructional Area and Common Facilities, Administrative Area, Amenities Area, Circulation Area, Health Centre, Laboratory Details, Language Laboratory, Library- Books, Journals, Facilities, Computational Facility, Hardware - Software Availability, Hostel Facility, Operational Funds, Financial Details, Technical Campus placement Details: Company/Industry Detail, student placed details etc., Grants Received Details, Registry	1 Year	

Appointment/Grievance Committee Details, Anti-Ragging Related Details Provided by the Institute, Anti-Ragging Squad, Women Cell, Composition of Board of Governors on university affiliated Institutions, Other Facilities, Register, Records, Certificates etc. and others.

2. Such Forms will be generated for program wise details of the institute

3. Filling up of forms will be of step by step nature and before final submission, a report shall be generated for viewing.

4. It is estimated that around 50 institute will be filling program wise details of faculty registration need to be done, for that sufficient web server storage facility need to be provided which should not be less than 50 GB.

5. To provide all necessary support during inspection of institute to update/modification the details of the institute.

6. To provide information from the affiliation detail as and when required in prescribe format to reply the questions from Vidhan Sabha, State Government, Central Government, AICTE, etc.

Maintenance work: (Duration 12 Months)

7. To maintain the developed system and provide a comprehensive support.

8. Generation of various report based on database as and when required in different format.

9. To provide necessary training to the staff for smooth operation.

10. Provide complete backup in popular format like .doc, .xls, .txt, .csv etc. in every 1 month.

Part (b)
Faculty Panel

Work of faculty details/panel

1. To design a web page for online faculty registration form.

2. Faculty registration form shall consist of fields as per direction given by office.

3. Most common fields are name of faculty, name of department, name of institute, designation, contact. no., PAN no, particular regarding educational qualification, experience, any other relevant information etc.

4. Such faculty registration form must include upload of passport size photograph, qualification certificate etc.

5. It is estimated that around 5000 faculty registration need to be done, for that sufficient web server storage facility need to be provided which should not be less than 100 GB.

6. The faculty registration should have following steps

	a. Individual faculty should register itself on portal. b. After registration he shall be provided with registration number and password. Similar kind of registration will be provided to institute principal/director. c. With that registration number, he shall be able to fill his details and upload his photo and testimonials d. As per his institute affiliation, it should appear on concerning principal portal and he shall verify all. 7. There should be enough provision made that fake/ duplicate faculty can be detected and report for the same may be generated accordingly. 8. A comprehensive page viewing facility shall be provided indexed as institute wise, department wise, district wise etc. or as asked by the office 9. To provide comprehensive report of faculty course wise. **Maintenance work: (Duration 12 Months)** 10. To maintain the developed system and provide a comprehensive support. 11. Generation of various report based on database as and when required in different format. 12. To provide necessary training to the staff for smooth operation. 13. Provide complete backup in popular format like .doc, .xls, .txt, .csv etc. in every 1 month. The scale of work include all the BTU affiliated colleges running B. Tech., M.Tech., B. Arch., MBA, MCA, PhD program in first and second shift.		

Applicable taxes (to be quoted separately): _____

Important dates are as follows:

Issue Date	22.03.2023
Last Date of submission	28.03.2023 (1:00 p.m.)
Date of Opening	28.03.2023 (3:00 p.m.)

Terms & Conditions

1. Sealed quotation to be submitted/ delivered at the address mentioned below:
   Dean, Academics, Bikaner Technical University, University College of Engineering and Technology campus, Karni Industrial Area, Pugal Road, Bikaner-334004.

2. Procuring Entity reserves the right at its absolute discretion:

   (i) By written notice to prospective suppliers to do any of the following things:
   To discontinue or suspend the RFQ process; to extend the closing date and time of the RFQ ; and to amend this RFQ;

   (ii) To negotiate with any prospective supplier submitting a Quotation

   (iii) To determine the number of organizations with whom it will contract.

3. A Quotation must be prepared using the Quotation form in Part A. Submission of Part A is mandatory.

4. Rate includes F.O.R. at Bikaner Technical University.

5. Services/Performance will be reviewed within every six months.

6. A Quotation constitutes an irrevocable, unalterable offer by the prospective supplier to BTU. A Quotation must remain valid and open to be accepted 60 working Days from the closing time and date specified in the RFQ.

7. RTPP Act 2012 and Rules 2013 shall be part of this RFQ.

8. In case of nay query, the undersigned (Procuring Entity) may be contacted at 9829798236 or email at dean.academics@btu.ac.in.

We look forward to receiving your quotation and thank you for your interest in this project.

Yours faithfully

(Mr. AMIT MATHUR)
Dean, Academics

Format for Quotation Submission
(PART-A)
(In the Letterhead of the supplier with seal)

To
Dean, Academics
Bikaner Technical University, Bikaner

RFQ Reference No.: _____

I/We:

(Insert name, USE BLOCK LETTERS)

The Supplier/Service provider hereby offers to supply/ provide services the items listed below in accordance with the terms and conditions stated in your Request for Quotations referenced above.

The validity period of our quotation is: _____ days/weeks/months.

The price offered is:

S.No.	Scope of Work	Duration of Work	Total Price (Excluding Tax)
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Circulation Area, Health Centre, Laboratory Details, Language Laboratory, Library- Books, Journals, Facilities, Computational Facility, Hardware - Software Availability, Hostel Facility, Operational Funds, Financial Details, Technical Campus placement Details: Company/Industry Detail, student placed details etc., Grants Received Details, Registry Appointment/Grievance Committee Details, Anti-Ragging Related Details Provided by the Institute, Anti-Ragging Squad, Women Cell, Composition of Board of Governors on university affiliated Institutions, Other Facilities, Register, Records, Certificates etc. and others.

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Maintenance work: (Duration 12 Months)

7. To maintain the developed system and provide a comprehensive support.

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    d. As per his institute affiliation, it should appear on concerning principal portal and he shall verify all.
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8. A comprehensive page viewing facility shall be provided indexed as institute wise, department wise, district wise etc. or as asked by the office
9. To provide comprehensive report of faculty course wise.

Maintenance work: (Duration 12 Months)
10. To maintain the developed system and provide a comprehensive support.
11. Generation of various report based on database as and when required in different format.
12. To provide necessary training to the staff for smooth operation.
13. Provide complete backup in popular format like .doc, .xls, .txt, .csv etc. in every 1 month.

The scale of work include all the BTU affiliated colleges running B. Tech., M.Tech., B. Arch., MBA, MCA, PhD programs in first and second shift.

Applicable taxes (to be quoted separately): _____

We confirm that the prices quoted above are fixed and firm for the duration of the validity period and will not be subject to revision or variation. The delivery period offered is: _____days/weeks/months from date of Purchase Order.

Supplier agrees that Supplier's details (under this RFQ) will be as follows:

Address:	
Contact person and Designation:	
Contact Number	

We here by certified that we have taken step to ensure that no person action for us on behalf will engage in bribery.

Signature of Supplier