



BIKANER TECHNICAL UNIVERSITY, BIKANER
बीकानेर तकनीकी विश्वविद्यालय, बीकानेर
(Aligning with 21st Century: The Century of Consciousness)



Electronics & Communication Engineering Department

17 Point Pro-active Disclosure Under Section 4(1) (b) of RTI Act. 2005

S. No	Contents	Reply
1	Aims and objectives of the Organization	University College of Engineering and Technology (UCET) Bikaner is constituent college of Bikaner Technical University (BTU). Before becoming constituent college of BTU it was known as College of Engineering and Technology (CET). It was established in 2007, as an autonomous body of Govt. of Rajasthan. Bikaner Technical University was established in 2017 and soon after that UCET became its constituent college.
	Mission /Vision	Vision- To produce technocrats having edges of ethical senses who can withstand with global challenges in the field of Electronics & Communication Engineering. Mission By facilitating the students with an environment of academic freedom through student centric learning approaches. By developing innovative and simple instructional material to drive the concepts into the minds of students
	Brief History and background of its establishment.	In present era the field of electronics & communication plays an important role in almost every sphere of our life. It has penetrated in every field of our existence. It mainly deals with the communication technologies along with the basic electronic components, design of circuits and systems. Electronics and Communication department is established with well-equipped laboratories and research facilities. These laboratories provide platform for learning not only theory but also practical aspects of electronics and communication engineering. The department has modern, well-equipped Laboratories with adequate facilities. The Lab has advance kits like Digital Trainer, A/D & D/A converters, Digital storage CRO, Microprocessor kits with EPROM programming



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	<p>facility, Speech transmission by AM. The lab has practical CMOS-TTL interfacing kit & multivibrators along with the basic kits like encoders, multiplexers, counter & shift register to fulfil the requirements for performing lab experiments..</p> <p>B.Tech: Electronics& Communication Engineering (30 Seats)</p>
Organization Chart	<p>There are Nine regular faculty members in the department Details of each is available at</p>

	<p>http://cet-gov.ac.in/web/department/ece?ref=header#undefined3</p> <p>Other details of administration is available at</p> <p>https://www.btu.ac.in/home/saisupport/Images/Media/BTU-Act-29-2017.pdf</p>
Allocation of Business	<p>Business entrusted to department by State government. / University from time to time.</p>
Duties to be performed to achieve the Mission	<p>Department's prime objective is imparting quality education.</p> <p>Program Educational Outcomes</p> <ul style="list-style-type: none"> • To enhance the engineering skill in students of communication engineering. • To develop dynamic learner and innovators. • To develop the graduate having advantages of soft skills for real time problems solving that can lead with moral values.



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Details of service rendered	The comprehensive course curriculum and intensive practical training enables students to take on the challenges of broad ranging roles in various departments across a wide spectrum of industries.
Citizen interaction	As enunciated in BTU Act. 2018 and the rules framed there under.



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	Postal Address of the main Office	Electronics and Communication Engineering Department Bikaner Technical University, University College of Engineering & Technology Campus, RIICO Karni Industrial Area, Pugal Road, Bikaner -334004
	Map of Office Location	This department is functioning at the Bikaner Technical University, University College of Engineering & Technology Campus.
	Working Hour (both for office and public)	10 A.M to 5 P.M (both for office and public)
	Public Interaction, if any	Whenever required as per law.
	Grievance / Redress mechanism.	Registrar and Higher authorities as per BTU act.
2	Powers and Duties of Officer and employees (Section 4(1) (b)(ii))	The powers, functions and duties performed by the faculties and staff is as per BTU act. https://www.btu.ac.in/home/saisupport/Images/Media/BTU-Act-29-2017.pdf
3	Procedure followed in decision –making process (Section 4(1)(b)(iii))	The Hon'ble Vice chancellor, Registrar, FO, Deans, Principal and Head of the various departments are delegated with power to act as administrators of their respective field as per BTU act. https://www.btu.ac.in/home/saisupport/Images/Media/BTU-Act-29-2017.pdf
4	Norms set for the discharge of functions (Section 4(1)(b)(iv))	As per BTU act. https://www.btu.ac.in/home/saisupport/Images/Media/BTU-Act-29-2017.pdf
5	Rules, regulations, instructions, manuals and records for discharging functions (Section 4(1)(b)(v))	As per BTU act. https://www.btu.ac.in/home/saisupport/Images/Media/BTU-Act-29-2017.pdf



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6	A statement of the categories of documents that are held by it for under its control (Section 4(1)(b)(vi))	Various administrative approvals and documents Stock registers Manual of laboratories Attendance & marks records Besides, different files and registers are maintained from time to time as per requirement.																								
7	Particular of any arrangement that exits for consultation with or representation by the members of the public in relation to the formulation of its policy or implementation (Section 4(1)(b)(vii))	As per BTU act. https://www.btu.ac.in/home/saisupport/Images/Media/BTU-Act-29-2017.pdf																								
8	A statement of Boards, council, committees and other bodies constituted (Section 4(1)(b)(viii))	Information is available at https://www.btu.ac.in/home/BOM-Academic-Council116 and as per BTU act. https://www.btu.ac.in/home/saisupport/Images/Media/BTU-Act-29-2017.pdf																								
9	Directory of Officers and employees (Section 4(1)(b)(ix))	The Directory of Officer and employees are as follows- <table border="1"><thead><tr><th>S. No</th><th>Name</th><th>Designation</th></tr></thead><tbody><tr><td>1.</td><td>Mr Dinesh Kumar sain</td><td>Head Assistant Professor</td></tr><tr><td>2.</td><td>Mr.Arvind Seervi</td><td>Assistant Professor</td></tr><tr><td>3.</td><td>Mr Mahesh kumar Mehra</td><td>Assistant Professor</td></tr><tr><td>4.</td><td>Mr. Rakesh Kumar</td><td>Assistant Professor</td></tr><tr><td>5.</td><td>Mr. Sandeep Kumar Bhakar</td><td>Assistant Professor</td></tr><tr><td>6.</td><td>Mr. kamal Kumar verma</td><td>Assistant Professor</td></tr><tr><td>7.</td><td>Mr. Saket Jangid</td><td>Assistant Professor</td></tr></tbody></table>	S. No	Name	Designation	1.	Mr Dinesh Kumar sain	Head Assistant Professor	2.	Mr.Arvind Seervi	Assistant Professor	3.	Mr Mahesh kumar Mehra	Assistant Professor	4.	Mr. Rakesh Kumar	Assistant Professor	5.	Mr. Sandeep Kumar Bhakar	Assistant Professor	6.	Mr. kamal Kumar verma	Assistant Professor	7.	Mr. Saket Jangid	Assistant Professor
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		8.	Mrs. Neelam Swami	Assistant Professor
		9.	Mrs. Anita Panwar	Assistant Professor Relieved to join PhD.

10	The monthly remuneration received by each of the officers and employees, including the system of compensation as provided in the regulations (Section 4(1)(b)(x))	The monthly remuneration received by the employees are as per the 6 th & 7 th Pay Commission issued by Govt.
11	The Budget allocated to each agency (Section 4(1)(b)(xi))	The Budget Allocation for this section is maintained at the Account section, UCET and governed by the FC of BTU.
12	The manner of execution of subsidy programme (Section 4(1)(b)(xii))	No such information is available.
13	Particulars of recipients of concessions, permits or authorizations granted (Section 4(1)(b)(xiii))	Such particulars are not maintained by department.
14	Information available in an electronic form	Most information related to this department and governing bodies are available at http://cet-gov.ac.in/ https://www.btu.ac.in/ Steps are being taken for availability of all information in electric form.
15	Particulars of facilities available to citizens for obtaining information (Section 4(1)(b)(xv))	Information are being supplied to the citizens through application under RTI Act. 2005 through the PIO, i.e Registrar, BTU.



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16	Name designation and other particulars of public information officer (Section 4(1)(b)(xvi))	Public Information Officer / Registrar, BTU Bikaner Technical University, University College of Engineering & Technology Campus, RIICO Karni Industrial Area, Pugal Road, Bikaner -334004
17	Other information as may be prescribed, complied, collected and provided in the form of manual from time to time	No such information is available.

Head of the department

Electronics and Communication Engineering Department

Bikaner Technical University, Bikaner