

Application Format for College Transfer

Name of the Candidate :

Contact/ Mobile No. :

Name of Parent/Guardian :

Address of Correspondence :

Branch :

Year/Semester :

University Enrollment :

Details of DD :
(As transfer fees in favor of Registrar, BTU)

Name of the source institute and University :

Name of the recipient Institute and University :

Admission through JEE/Management Quota/
Direct Admission or any other exam :

Entrance Exam Rank (Overall) :

(Signature of the Candidate)

Recommendation of the Source Institution

The institute has no objection to transfer of the candidate Mr/Ms student of Semester/year branch, from this institute. It is also certified that no disciplinary/unfair means case was registered against the student during previous year of his/her studies in the college/university.

(Signature of the Head of institute with seal)

Recommendation of the Recipient Institution

I have personally checked that one seat is vacant in the Semester/year of the branch in this institute. Hence, the institution has no objection to the transfer of the candidate to this institute.

(Signature of the Head of Institute with seal)

Recommendation of the Medical Board

The medical board has examined the candidate and found that a change of place (from.....) is necessary for the health of the candidate. The parent(s) of the candidate is/ are suffering from one of the disease mentioned by the university.

This opinion is based on investigations, diagnosis and recommendations of the medical board (constituted vide order no.-----dated) as enclosed.

(Signature of the Chairman of the Medical Board)